

Primrose Hill Primary School

School Opening Year Group Information Sheet

Dear Parents & Carers

This is a summary of the arrangements for the return to school plan. This information is for parents & carers of children who will be learning A) In School and B) At home online.

Please read this information carefully.

In light of the government announcement, SAGE health guidance and Union advice and in line with our cluster schools, we are deferring our start date for re-opening until **MONDAY 8th June to ensure our preparations can be fully met. This is now the outline for next week:**

Week beginning 1st June

Mon	Tues	Weds	Thurs	Fri
INSET DAY for Staff	Planning & Preparation for Re-Opening	Deep Clean of Learning Environments	Further Preparation of site for Re-Opening	
No Children in School	Key Worker & Vulnerable Children return to school only Wellbeing Activities for All Other Children	Key Worker & Vulnerable Children return to school only Google Classroom / Evidence Me begins for all children	Key Worker & Vulnerable Children return to school only Google Classroom / Evidence Me continues for ALL	Key Worker & Vulnerable Children return to school only Google Classroom / Evidence Me continues for ALL

Learning at Home

After the first week, children remaining at home and not coming back to school will continue with online learning on Monday 8th, then Tuesday, Thursday and Friday. Wednesday will continue to be an 'offline/wellbeing day/project day'. The online learning will mirror the learning at school as much as possible.

Learning at School

Ladybirds Group 1 & 2, Butterflies & Kestrels will learn in school on a Monday and Tuesday. Their learning continues online on a Thursday and Friday.

Ladybirds Group 3 & 4, Dragonflies & Herons will learn in school on a Thursday and Friday. Their learning continues online on a Monday and Tuesday.

Each Day - Vulnerable Children Group & Key Worker Children in School

Wednesday - no school apart from key worker and vulnerable group children. This will be an 'offline' day with activities provided.

Class Groups

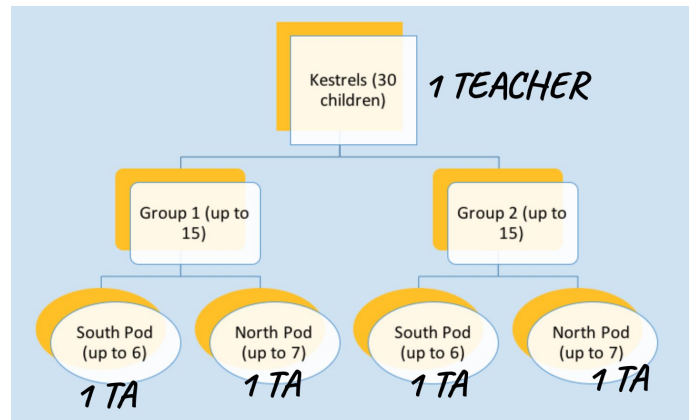
The Key Worker & Vulnerable Group has now been split into 3 groups:

EYFS & Year 1

Year 2, 3 & 4

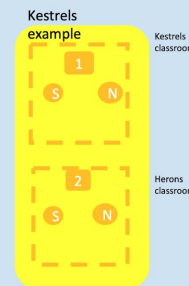
Year 6

For these groups, Y1 & Y6 - each class will be divided into two groups of 15 (or less) - Group 1 and Group 2. Each group will also be subdivided into 'learning pods' of no more than 7 or 8 children, as follows, using Kestrels Class as an illustration. These groups, once created, cannot be changed.



Groups and Pods

- Each class split into 1 & 2 Group
- Group 1 = existing classroom, Group 2 = other yr grp room
- Each group split into North N & South S Play Pods
- Each classroom divided by seating into North & South
- Toilets assigned to groups and cubicles divided by North & South Pods
- Colour coded transition routes & staggered start/break/lunch/end by group



For Ladybirds - the class will be divided into four groups of 15 and then each group will be subdivided into pods. Groups 1 & 2 will be in school on Monday and Tuesday and Groups 3 & 4 will be in school on Thursday and Friday.

Orientation

The first week back will be about orientation for each class and group. This is to teach the children about new routines and expectations for their time in school. We will go over the following areas:

- Class groupings, learning pods and room organisation
- Zones of distancing at school
- How to enter & exit the building
- Transitions within the building and playground
- Playtime and lunchtimes
- Toilets, Hygiene and sanitation protocol
- First aid

These are the specific times for your year group from the 8th June

	Entry Gate	Entry Time	Exit Time
Key Worker/ Vulnerable	<ul style="list-style-type: none"> Main Gate 	9:00	3:00
Ladybirds	<ul style="list-style-type: none"> Main Gate Outside Class Gate 1 or 2 	Groups 1 & 3 8:45 Groups 2 & 4 8:50	3:05
Year 1	<ul style="list-style-type: none"> Main Gate Outside Class Gate 1 or 2 	Group 1 9:10 Group 2 9:15	Group 1 3:15 Group 2 3:20
Year 6	<ul style="list-style-type: none"> Main Gate if siblings New Scooter Gate 	Group 1 9:25 Group 2 9:30	Group 1 3:30 Group 2 3:35

Information about dropping off & collecting your child

Each year group has a designated entry & exit area and time. The diagram on the next page shows this:

- Nursery using the Two Year Old Gate or newly opened Canal Gate and/or main entrance if you have siblings.
- Reception and Y1 use the Main entrance following the one way system as illustrated and using your set outside classroom gate depending on which group you are in.
- Y6 use the newly opened scooter gate and up Staircase 2.

Etiquette

- You must use hand sanitiser on entry and exit.
- Parents & carers are not to enter the building apart from the lobby, We can only have 3 parents & carers in the main lobby at any one time. During busier times, we ask you to wait outside on the designated 2m markers.
- If your child has an appointment or if you need to collect your child earlier, you should go to the office. A tannoy sent for a child to come down to reception or be collected by a member of staff and taken to their parent outside the school – no physical contact.
- The Scooter Gate will now be an entrance for Y6, so we would prefer you **not** to leave scooters or bikes at school for the time being.*

Key Worker & Vulnerable Children will enter through the main gate and walk up the white steps to the first staircase and all the way to the top floor to their class. Members of staff will be there tomorrow 2nd June to help children and show them their new classrooms.

Other Key Information

- End of day collection: Parents/ carers to collect children from upper/ lower playground only.
- If it is raining the collection protocol does NOT change and parents/ carers must wait for children outside.
- Camden Council are also planning to remove the pedestrian barrier along the Princess Road entrance to allow more movement. The plans also include closing Princess Road and Chalcot Road to cars between 8:30 - 9:30 and 3:00 - 4:00pm (TBC). Please abide 2m distancing if you are queuing to get into school.

Important Information Before Returning to School

Please check your child for symptoms, and **do not** come in to school if they show the following symptoms:

- a high temperature (please try to take their temperature every morning)
- a new, continuous cough – this means coughing a lot, for more than an hour, or 3 or more coughing episodes in 24 hours
- a loss or change to sense of smell or taste – this means they cannot smell or taste anything, or things smell or taste different to normal

Please make sure your child has not brought in

- any toys in to school
- any personal sanitation such as tissues - we are well stocked at every point!
- no need to bring in a book bag. We have additional bags to send stuff home in.
- not brought any PPE into school as this is against gov't guidance, which is that PPE can increase the risk when used by a child

Only Bring in

- A packed lunch box
- A named water bottle which needs to go home each day to be washed - there will be no water fountains so a bottle is essential

Please ensure your child is dressed appropriately for the day ahead, e.g.

- wears clothing that they can easily do up and manage themselves
- does not wear multiple layers
- has only labelled clothes on (we cannot store spare clothes so will have to throw them if unlabelled)

Please wash your hands before leaving the house

Please apply sun lotion to your child before school. We will not be able to do this.

Please avoid public transport or any crowds or close contact.

Children can continue to have school dinners or bring packed lunch if they choose.

What happens if someone has symptoms of COVID-19 in school, at nursery or at home?

1. If your child or any member of your household has a temperature or a new, continuous cough, or loss of/change to their sense of taste or smell, please let your school know, and keep your child and the rest of your household at home.
2. If a child or member of staff gets these symptoms in school, they will be sent home with advice about what to do.
3. Anyone with symptoms needs to stay at home for 7 days, or longer if they are still unwell. Members of their household also need to stay home, for 14 days. If these other family members become ill, they need to begin a 7-day self-isolation period from the day their symptoms start.
4. Pupils, staff and household members should be tested for COVID-19, if they develop symptoms. The test should be arranged as soon as possible. See www.nhs.uk/coronavirus for advice on testing.
5. If the test is negative, the child and their household can leave self-isolation and return to school.

6. If a child or member of staff tests positive, only then will the rest of their small class group need to be sent home to self-isolate for 14 days. The households of these other children do not need to isolate, unless their child also develops symptoms.

Clinically Vulnerable or Extremely Clinically Vulnerable

Some of you will have confirmed on the previous survey that you are taking up a school place & that your child, or someone that they live with, is in the **clinically vulnerable** or the **extremely clinically vulnerable** group.

If your child is **extremely clinically vulnerable**, they are advised to remain at home until Government advice changes.

If your child is **clinically vulnerable**, or lives with someone who is extremely clinically vulnerable, government advice is that *you seek the opinion from a GP or a medical professional* before your child starts school. If your child is in any of these groups and you have confirmed they are taking up a place, please expect a phone call early next week to confirm that our information is up to date.

I realise this is a lot of information but hopefully it makes sense of the huge amounts of logistics and information for you. It has been for us too!

We'll be on hand to help you through it and I'm happy for you to ask me any questions in the meantime.

I will see you and your children tomorrow 2nd June.

Robin Warren

Head Teacher

Primrose Hill Primary School