

## Coming Up Diary Dates

Monday 4th May Wednesday 6th May Thursday 7th May 11th May 14th May	BANK HOLIDAY — SCHOOL CLOSED Tour of school for prospective parents Reception R Primrose Literacy SATs week for Year 6 classes 9—10.15 RR Primrose Literacy	Kate would still like some red for the Primrose Hill Recipe B Please let the "office know or Kate.
18th—22nd May 19th May 19TH May 20th May	WALK TO SCHOOL WEEK www.livingstreets.org.uk 9—10.15 a.m. RR Primrose Literacy 4—6 p.m. Years 3 and 4 Football Finals at Parliament Hill Reception trip to Regent's Park Nursery trip to Regent's Park	
21st May 25TH—29TH M	9—10.15 a.m. RJ Primrose Literacy AY HALF TERM WEEK - SCHOOL CLOSED	Thanks to those those who have offered so far.

## Friendship Squad

The friendship Squad need some recognition for their very hard work in making sure Playtimes at Primrose Hill are successful. This group is facilitated by Krystyna who works with a group of children in KS2 in solving problems, developing ideas and thinking of fun things for the children. Enrico in 65 wrote an amazing sports report about the

Football Tournament—a budding journalist in the making—the squad are looking for new members to replace the Y6's when they go. Well done all!

## Camden KS 2 Cross Country

Yesterday morning a squad of children from Years 3, 4, 5 and 6 walked to Parliament Hill Fields to take part in this Championship. The Run began well, but half way through the rain absolutely poured down and many runners and spectators got very wet indeed. Our children performed extremely well and, as ever, in a sportsmanlike manner. Results to be announced later next week.



# Google Classroom

Your weekly home learning will soon be shared with you and your children through Google Classroom!

Y2 and Y6 have been trialling Google Classroom in their classes and we are at the point where we are going to do a 'soft launch' across the School. Google Classroom is a way of developing online learning and home learning in addition to our school

website. Your child will be directed to websites or be given tasks to do via their Google Classroom feed. They will also be able to post comments and respond to questions asked by their class teacher. At our INSET this week, the teachers began designing a Year Group Page where content—questions, videos and photos—will be uploaded to the site for the children to access as part of their learning in school and at home. Even Robin has a 'room'! Paul Beeton will be sending out a letter to you next week giving you your username and password.

Google Classroom can be downloaded as an app on your smart phone or tablet for free, or simply viewed in a Chrome browser; simply search for it using Google or click on the link on the school website in the Home Learning section. For more information, see Paul Beeton and Sarah Branigan.

## Recipe Book

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Eat more fruit Here are some of their ideas on how you can achieve these goals: Bring a labelled water bottle in to school every day Always pour yourself a glass of water at lunch time

School Council are looking for Health Champions They would like to see all children -

Drink more water

- Use the water fountains at break and lunch times
- Bring in a piece of fruit to snack on at break time
  - Packed lunch children can also bring fruit at lunch
  - Children who have school meals may take a piece of fruit from the fruit bow

### Latin Club



"O tempora! O mores!" "What times! What morals!" The ancient Roman statesman Cicero exclaimed these words in a speech about state corruption and the ruthless behaviour

of a certain individual. This Latin tag is still used to criticise present-day attitudes and trends. A Latin Club member has graphically illustrated how this complaint could be made in our own times when people are homeless in one of the richest countries in the world.





#### BEHAVIOUR AT PRIMROSE HILL

Some parents & carers have asked about our approach to behavior at Primrose Hill. We asked Mandy – Leader for Learning for Behaviour to share this approach with you.

Primrose Hill is a rights-respecting school and places an understanding of children's and adults' rights at the heart of its positive behaviour practices. As a rights-respecting school we teach and model rights and respect in all of our relationships: between adults and pupils and peer to peer .Our rights are protected by the school's Golden Rules. These are referred to and followed by everyone. The Golden Rules are:

Listen Carefully Be Gentle Work Hard Look After Property Be Honest

These rules have been chosen in recognition of a positive and caring ethos which promotes appropriate behaviour and raises self esteem. To support the Golden Rules each class establishes its own rules, routines and expectations, which are agreed and displayed in the classroom. Unacceptable behaviour will be dealt with in a uniform manner by all members of staff.

If a child chooses not to follow the school rules, they will be given two opportunities to make the right choice, before being sent on time out to another class for 10 minutes in order to reflect.

In the case of more serious behaviours a red card may be given, which would result in a child spending part of their lunchtime reflecting on their poor behaviour choices. The types of behaviours which would warrant a red card are:

- Injuring another child deliberately
- Extremely violent behaviour / vandalism
- Fighting

• Leaving the classroom without permission to an unknown location/running away/refusing to return to class within a specified time (e.g. five minutes) Swearing at an adult or a child

The school will always inform the parent when their child has exhibited a red card behaviour.

We recognise that children may, at different times, need some additional support with their behaviour and this may involve some additional steps. As an inclusive school, we value behaviour as learning and will put in the required support to ensure children have what they need to be confident and happy learners.

#### Authorised Absence

The school can only authorise any absences in the following circumstances:

- ♦ Genuine illness
- ♦ Dental/medical appointments (these should be made out of school hours where possible)
- ♦ Close Family bereavement
- ♦ Recognised religious observance

#### What is NOT acceptable?

- $\diamond$  Caring for a parent or sibling
- ♦ Going shopping
  - $\diamond$  Day trips



♦ Birthdays

♦ Bad weather

This is not a conclusive list.

Family holidays will not be authorised

#### What is the law regarding attendance?

Children of compulsory school age must, by law, receive a full time education.

Each person with day to day parental responsibility could be taken to court and fined for each child who is not attending school regularly or who is persistently late.

The Education Act 1996 states that all pupils should attend school regularly and punctually. 'If a child of compulsory school age, who is a registered pupil at a school fails to attend regularly at the school, his parent ATTENDANCE TARGET is guilty of an offence.'

♦ Attending 90% of the time or less will have a serious effect on learning.



- ♦ One day's absence every two weeks will give 90% attendance.
- Up to the age of 16, 90% attendance will mean losing over a year of school - more than half a year during their time in primary school.

#### Family holidays during term time

Family holidays must not be taken during the school



term. The guidelines from the London Borough of Camden state that under no circumstances should schools authorise absence for holidays or other circumstances on the grounds of cost.

If you take your child on holiday without authorisation, the Local Education Authority has the power to issue a Fixed Penalty Notice of £60 per parent per child, rising to £120 if not paid within 28 days. Failure to pay can result in a criminal record and a fine of up to £1000.

#### What support is available?

The school endeavours to create an atmosphere where pupils are willing and enthusiastic attenders. If your child is trying to avoid coming to school what should you do?

Contact a member of staff immediately to discuss your worries. Your child could be avoiding school for a number of reasons:

- Difficulties with school work ٠
- Bullying or friendship problems
- Family difficulties

Each school has a named Education Welfare Officer assigned to them who is employed by the local authority to support families to help resolve problems that may prevent children from receiving a full time education.

#### **Education Welfare Officer**

Both the school and the Education Welfare Office monitor the attendance of each child. The Education Welfare Officer will contact families where children are absent and the school has not been given a reason or **95%** where the attendance rate gives cause for concern.

> Good attendance and punctuality are essential and expected of our pupils. It is very important that all children attend school regularly, but if your child is unwell he/she should not be sent to school.



# Primrose Hill Primary School



Attendance Booklet



#### INTRODUCTION

This booklet has been produced for parents/carers and aims to offer information and support about attendance and punctuality.

School attendance is central to raising standards in education and ensuring all pupils can fulfil their potential. The government has set a target of 95% attendance for all pupils. This rate allows for periods of illness or particular circumstances when absence from schools is unavoidable. We want your child to attend school regularly as this supports their learning. If your child is not well or if you have a planned reason why your child cannot attend school, please inform the school at the earliest opportunity.

More information can be found on our websitewww.mosshallinfantschool.org.uk.

# Why it is important to attend school regularly?

- ✓ To give your child the best possible start in life.
- $\checkmark$  They will be able to keep up with their work.
- ✓ They will achieve better results.
- ✓ They will develop friendships and social skills.

#### How can you help?



Make sure your child gets enough sleep. Try to make sure your child has



Make sure your child attends school regularly.

Make sure your child arrives on time.



Take an interest in their school work.

Support the school in its efforts to encourage good behaviour.



Look in your child's school bags and communicate with their teachers.



#### When does my child need to arrive at school?

The doors are opened at 8.45am. Your child should be in school by 8.55 am for registration.

#### What happens if my child is late?

If you arrive after 9.00 am you must enter the school via the **school office** to be registered.

- If your child arrives between 9.00 am 9.15 am they will be marked late.
- If your child arrives after 9.15 am they will receive an unauthorised absence mark.

Where children arrive after **9.15** am parents & carers are expected to send a note to explain the reasons for lateness. Until such a note has been received and the explanation for lateness is accepted by the school your child's mark will remain on their record as unauthorised.

♦ Remember that persistent lateness can be legally counted as unauthorised absence.

#### Persistent lateness can .....

- Cause embarrassment to the child.
- Make it harder for the child to settle.
- Cause disruption to the rest of the class.

The school operates a First Day Response and will telephone families where children have failed to attend school in time for morning registration.

#### **Exceptional Circumstances**

If you wish your child to be absent from school for any exceptional circumstances please complete a Special Leave of Absence Request form (available from office).

This should be done at the earliest possible opportunity and with at least 2 weeks notice. Please note that the Head Teacher will take into consideration your child's age, the time of year and the overall attendance pattern of your child and has the right to refuse your request for leave of absence.

#### What happens if my child is absent?

#### Unplanned absences:



- Inform the school before 9.30 am on the morning of the *first day* of absence.
- Phone the absence line in school office as soon as possible on 0207 722 8500 / email attendance@primrosehill.camden.sch.uk
- ♦ Keep the school informed if the absence is to continue.
- A written explanation of your child's absence is needed on returning to school.

A written explanation of your child's absence may be required on return to school. If we do not receive a satisfactory explanation we will not authorise the absence. This will show up on your child's end of year report.

#### Planned absences:

Where possible, organise authorised absences well in advance.

#### Medical

- Please try to arrange medical appointments during holiday times or out of school hours.
- If you cannot make doctor or dentist appointments out of school hours, wherever possible the child should come to school before the appointment and return to school afterwards.
- Please provide an appointment letter or a written explanation beforehand.

#### **Religious Observance**

If you wish to take your child out of school for a religious observance please inform the school.



